

In Today's Demanding HR World, it's Not Enough to be Qualified –  
You Need to be CERTIFIED!

## Professional in Human Resources – PHR Senior Professional in Human Resources – SPHR

### Why should you become PHR- or SPHR-certified?

- Certification sets you apart from the crowd, giving you a competitive advantage when seeking a promotion or new position
- Certification is an outstanding professional development tool
- Certification gives you greater credibility with business professionals and your peers
- Certification shows you've mastered the HR Body of Knowledge, making you a well-rounded HR professional
- Certification shows you are committed to ongoing professional education

**CANIAHR, LLC**, a leading provider of PHR/SPHR certification workshops in the Mohawk Valley area, is offering a comprehensive preparation workshop for the Spring 2010 Exam.

Designed to maximize your opportunities for success, the CANIAHR certification workshop uses the 2010 SHRM Learning System to help participants learn, grow, and complete the certification exam.

### Our Workshop Provides:

- A structured, supportive classroom environment that enhances learning, encourages discussion, and fosters interaction with other HR professionals
- Experienced PHR/SPHR-certified facilitators who bring real-life experiences to the classroom
- A blended approach—using printed materials, classroom instruction, & computer-based learning

### An Investment in Your Future

The investment for the CANIAHR certification preparation workshop is **\$1,195\***, and includes the 2010 SHRM Learning System® (up to a \$795 value) and over 40 hours of classroom instruction.

### Workshop Schedule

**Dates & Time:** Saturdays, 2/13, 2/27, 3/13, 3/27, 4/10, 5/1 & 5/15 9:00am – 5:00pm

**Location:** Mohawk Valley (Location details will be announced when finalized)

***To register, complete the attached form and mail it, with your check/money order to:***

**CANIAHR, LLC · Attn: Mohawk Valley Workshop Registration  
144 Village Landing · Suite 309 · Fairport, NY 14450**

The benefits of certification are numerous. You'll develop skills you can apply immediately; gain tools to help increase your workplace effectiveness, and open yourself to new opportunities.

**To contact us: e-mail [workshops@caniahr.com](mailto:workshops@caniahr.com), or call 585-261-5039.**

## **PHR/SPHR Exam Preparation Course Overview & Objectives**

The Professional in HR course is based on a test mastery model and requires significant participation to increase understanding and application of the information. The instructor utilizes extensive study materials prepared especially for this workshop, electronic testing and slides, in addition to written quizzes and tests, the HRCI Certification Guide and other resources.

Participants who do well in the course and on the exam typically meet some, and preferably all, of the following criteria. They:

- have a purpose in mind, i.e. passing the exam. This is the hallmark of an adult learner.
- have good test-taking skills or have the ability to become good test-takers during the course. We focus on test-taking tips throughout the course so even those test jitters can be controlled.
- have good reasoning or analytical skills. Frequent test practice in class helps to develop or hone these skills.
- have some hands-on HR experience. Someone with insufficient HR experience may feel overwhelmed but, conversely, candidates with significant HR experience are sometimes challenged to think outside of their comfort zone.
- **WORK VERY HARD!** Successful participants do all of the reading and assignments, participate in class, and study, study, study!

### **Upon completion of this course, participants should be able to:**

- Define and understand key issues and information in Strategic Human Resources Management; Workforce Planning and Employment; Total Compensation; Employee and Labor Relations; and Risk Management.
- Successfully complete the HRCI certification examination.

MV-Spring 2010 Certification Workshop Registration



[www.caniahr.com](http://www.caniahr.com)

Tell us about yourself (please print):

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Cell # \_\_\_\_\_

Work # \_\_\_\_\_

Home # \_\_\_\_\_

e-mail \_\_\_\_\_

Years of Exempt Level HR Experience \_\_\_\_\_

(A minimum of 2 years required to be eligible for certification)

Exam Type: [ ] PHR [ ] SPHR [ ] Undecided

Payment Information (Check or Money Order Only)

\$1,195 - Check/Money Order Enclosed

Do you need an invoice? [ ] Yes [ ] No

Do you need a receipt? [ ] Yes [ ] No

Mail registration and payment, payable to CANIAHR, LLC, to:

CANIAHR, LLC  
Attn: Mohawk Valley Workshop Registration  
144 Village Landing, Suite 309  
Fairport, NY 14450

[workshops@caniahr.com](mailto:workshops@caniahr.com)

**\*Registration Deadline is Friday, January 29, 2010!**

**Register Today . . . . . Space is Limited!**

\*A late registration fee of \$100 will be charged after 01/29/2010.

Terms and Conditions: CANIAHR, LLC reserves the right to cancel this workshop at any time prior to 02/13/2010. In the event CANIAHR, LLC cancels this workshop, participants who have paid the full registration fee will receive a refund of the workshop fee paid to CANIAHR, LLC less \$695 for the 2010 SHRM Learning System. The same refund policy applies to participant cancellations received by CANIAHR, LLC before 01/29/2010. No refunds will be given to participants requesting to cancel after 01/29/2010. Following 01/29/2010, participants unable to attend the Spring 2010 workshop will be allowed to attend the next regularly scheduled CANIAHR, LLC certification preparation workshop with no additional fee. Payment of the registration fee indicates agreement with all terms and conditions.